

Geography Mentor Meeting/ Training

26.6.23



Agenda

1. Outcomes for the 2022-23 cohort (QTS and destinations)
 2. Overview of recruitment for 2023-24
 3. Brief review of 2022-23 (WWW/ EBI)
 4. Calendar for 2023-24
 5. Intensive Training and Practice (ITaP) Pilot - What is ITaP and what does it mean for us as mentors?
 6. Placement 1 requirements
 7. Substantive item - aligning centre based and school based provision
 8. AOB
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1. Outcomes for the 2022-23 cohort (QTS and destinations)

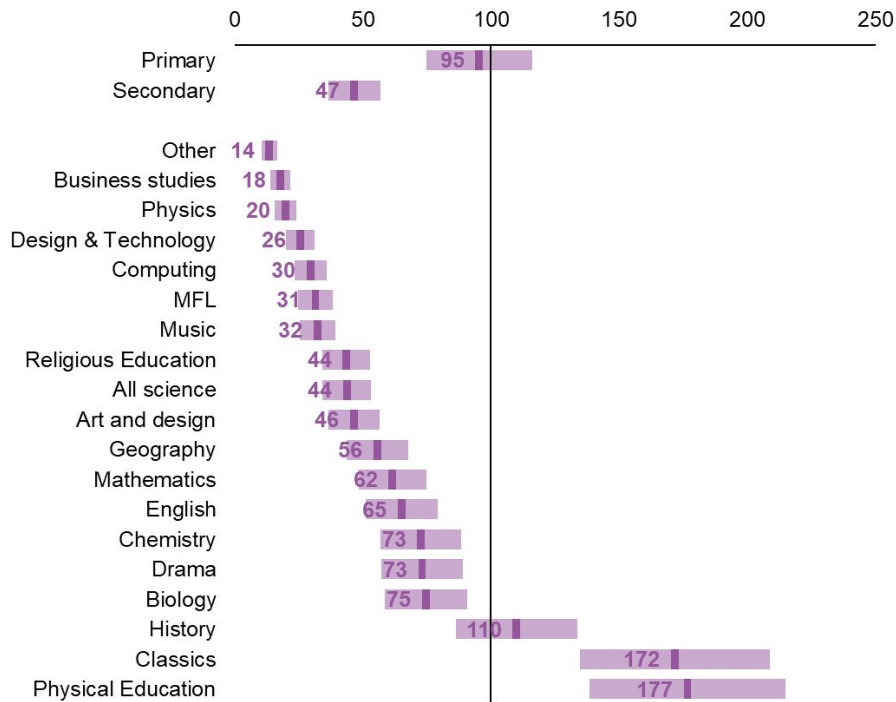
- 3 trainees for 2022-23 & one returner (LOA in 2021 & 2022)
- 3 trainees gained QTS & their PGCE award
- 1 trainee failed to gain QTS & their PGCE award
- 3 trainees have secured full time teacher of geography roles for September 2023:
 - Millthorpe School, York
 - Kingswood Academy, Hull
 - Moulsham High School, Chelmsford

2. Overview of recruitment for 2023-24

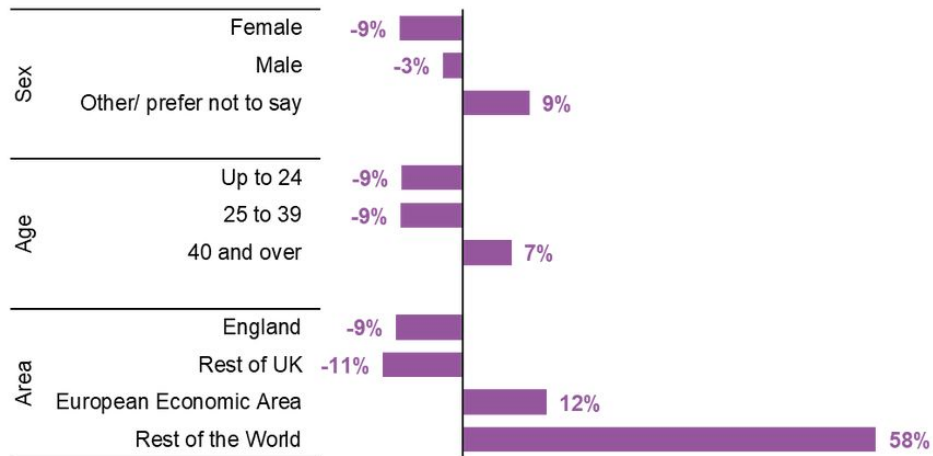
- 7 trainees confirmed for geography
- 2 hopeful candidates 'in the pipeline'
- 74 applications received for geography - not translating to suitable candidates for a PGCE course

2. Overview of recruitment for 2023-24

NERF forecast of 2023/24 ITT Census recruitment vs target
(%, based on applications up to Apr 2023)



Change in number of placed ITT applicants in England
(May 2023 vs May 2022)



3. Brief review of 2022-23 (WWW/ EBI)

WWW	EBI

4. Calendar for 2023-24

UoY Geography PGCE Curriculum Overview

Induction Weeks (1 virtual pre-course preparation & 1 on campus)

Sept - Dec
Key focus
on CCF
1,4,7

Induction Phase: 3 days a week at university/ SD hub and 2 days a week in placement 1 school

Assignment 1: What do you consider to be effective teaching and why?

Placement 1 Block 1 (teaching a minimum of 12 solo lessons)

Review 1

Late Dec - mid Feb
Continue embedding CCF 1,4,7
Key focus
on CCF
2,3,6

Mid-placement development: 2 weeks, majoritively at university/ SD hub

Assignment 2: Evaluating your planning, teaching and assessment of a small sequence of learning

w/b 8th January - ITaP Pilot CCF2 & 4 Progression and Planning

Placement 1 Block 2 (working up towards a 50% timetable)

Review 2

UoY Geography PGCE Curriculum Overview

**Mid Feb -
March**

*Continue
embedding
CCF 2,3,6 and
Key focus on
CCF 3, 5, 8 &
PPC*

Transition to new school: 3 days a week at university/ SD hub and 2 days a week in placement 2 school

Placement 2 Block 1 (quickly working up towards a 50%-60%+ timetable)

Assignment 3 (Part A): Conduct your own small-scale classroom-based research (initial focus on reading and existing research)

Review 3

April - June

*Continue
embedding
CCF 3,5,8 &
PPC and
Key focus on
enrichment*

Placement 2 Block 2 (You should undertake a further 20-25% of timetabled involvement so your timetable reaches approx 75%.)

Assignment 3 (Part B): Conduct your own small-scale classroom-based research (carry out own research)

Review 4

2 weeks university/ SD provision - **enrichment**

2 weeks **enrichment placement & including primary placement**

Final week - **reflection and celebration**

4. Calendar for 2023-24

Key Dates for Autumn Term

- **18th September 2023** - trainees start their serial visits to their placement 1 schools
- **DATE CHANGE Wednesday 25th October 2023** - Geography mentor training meeting (*time tbc*)
- **3rd November 2023** - trainees hand in their first assignment (*what do you consider to be effective teaching [of geography] and why?*)
- **6th November 2023** - trainees start their block placements within school (after October half term)
- **15th December 2023** - review 1 due
- **w/b 18th December 2023** (final week of Autumn term) - trainees only in on Tuesday and Thursday
- **w/b 8th January 2023** - ITaP pilot

5. Intensive Training and Practice (ITaP) Pilot - What is ITaP and what does it mean for us as mentors?

ITaP = Intensive Training and Practice

DfE Requirement for 2024-25 ITT delivery

- 4 ITaP weeks
- ITaP weeks must have a minimum of **25 hours** of structured time, including **5 hours** of expert input
- 'Some' ITaP time must be spent in schools
- Our intention is to **pilot** an ITaP week (**ITaP 2**) in 2023-24 (January 2024)

ITaP CCF Overview

ITaP 1

**Building positive relationships
which set high expectations**

Mid October

- CCF 1
- CCF7

**Beginning of
Placement 1
Block 1**

ITaP 2

**(& 2023-24
pilot)**

**Supporting Progression through
Effective Planning**

Early January

- CCF 2
- CCF4

**Beginning of
Placement 1
Block 2**

ITaP 3

**Accurate and Productive use
of Assessment**

Mid February

- CCF 3
- CCF 6

**End of
Placement 1
Block 2**

ITaP 4

**Adaptive and Responsive
Teaching**

Early April

- CCF 5
- CCF 8

**End of
Placement 2
Block 1**

Our ITaP Journey

- Gained DfE initial approval for re-accreditation in May 2022
- 'Readiness to deliver' process in preparation for Sept 2024-25
- Brought initial ITaP proposals to Professional Tutors at the Partnership Forum in Dec 2022
- Responded to feedback and created an in-depth ITaP delivery plan (collaboration with a number of school colleagues)
- Presented in-depth ITaP delivery plans to ITT Associate (March 2023), very encouraging feedback
- Presented in-depth ITaP delivery plans to Partnership Forum (March 2023)
- Next steps = create the resources for the pilot ITaP (next ITT Associate meeting 7th July)
- Mentor and PT ITaP training (Autumn 2023)
- ITaP Pilot in January 2024

ITaP Delivery Model



Activate

Monday

University



Observe

Tuesday

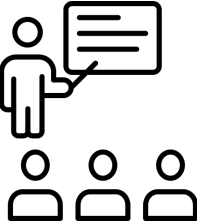
Placement School



Practise

Wednesday

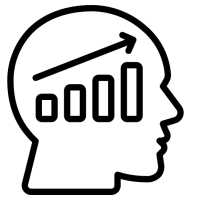
University



Apply

Thursday

Placement School



Refine

Friday

University



Activate

- Expert input on chosen areas of CCF
- Directed reading of key research
- Collaborative observation (online)



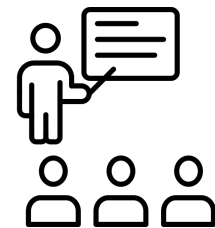
Observe

- Multiple focused observations of expert teachers
- Cross-curricular deconstruction



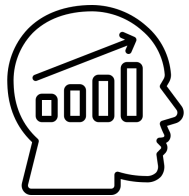
Practise

- Subject-based deconstruction
- Deliberate practice
- Preparation for live practice in school



Apply

- Live classroom practice
- Expert feedback
- Self-reflection



Refine

- Sharing of feedback and reflections
- Refine and make improvements
- Extend

Any Questions around ITaP?



6. Placement 1 Requirements

1 | Timetable

- 60% allocated tasks with 30% solo teaching by Christmas
- Work up to a 50% solo timetable after Christmas, by end of placement 1
- Need to have KS3 & KS4 on their timetable
- If you have a 6th Form, please ensure the trainees have access to this
- Allocate one period (ideally Friday afternoon) for PebblePad
- Form tutor role

2 | Mentor Meetings

- One hour each week
- 2-3 targets per week, with links to the CCF
- Trainee completes the weekly mentor meeting template (verified by mentor) and uploads onto PebblePad
- 5 mins checking PebblePad
- 10 mins looking back - target review
- 30 mins developmental work
- 15 mins looking forward (lessons and targets)

3 | Lesson Observations

- One formal lesson obs per week on UoY template (on website and PebblePad)
- Informal lesson feedback to be recorded in the trainees reflections book (exercise book) using WWW/ EBI
- Host teacher remains in the class

6. Placement 1 Requirements

4 | Learning Plans and Post Lesson Reflection

- Trainees must use the University of York templates provided until you are secure with the planning process
- Learning plans and resources submitted for every lesson to host teacher, 48 hours in advance of the lesson
- A post lesson brief reflection/ evaluation needs to be completed by the trainee for every lesson taught, with a **detailed evaluation** once a week

5 | PebblePad

Each week the trainee must upload the following into their PebblePad portfolio:

- 1 formal lesson observation form
- 1 full learning plan and resources for the observed lesson
- 1 full lesson evaluation for the observed lesson
- 1 mentor meeting record

7. Aligning centre based and school based provision

Mentor Meetings

- 5 mins checking PebblePad
- 10 mins looking back - target review
- 30 mins developmental work
- 15 mins looking forward (lessons and targets)
- 3 targets
 - One subject specific
 - One responding to the trainees current needs
 - One linked with the weekly developmental work

7. Aligning centre based and school based provision

Serial Visits - Trainee observations to focus on university 'theme of the week'

- **w/c 18th Sept** - Big issues in education (Curriculum)
- **w/c 25th Sept** - Behaviour and climate for learning
- **w/c 2nd Oct** - EDI (Equality, Diversity and Inclusion)
- **w/c 9th Oct** - Pastoral Theme (including PSHCE)
- **w/c 16th Oct** - Exploring Classroom Practice (questioning, working with TA & supporting EAL)
- **w/c 23rd Oct** - Thriving in Your School Community (British Values, health and wellbeing)

Week	Focus of developmental work
<ul style="list-style-type: none"> w/c 6th Nov 	Knowing your school (developing the contextual understanding of your learners and what this means for your teaching)
<ul style="list-style-type: none"> w/c 13th Nov 	Promoting a positive climate for learning
<ul style="list-style-type: none"> w/c 20th Nov 	Co-planning activity with mentor (trainee and mentor co-plan a lesson for the following week)
<ul style="list-style-type: none"> w/c 27th Nov 	Curriculum construction - focus on curriculum rationale and ‘what might come next?’
<ul style="list-style-type: none"> w/c 4th Dec 	Focus on review 1 - due 15th Dec
<ul style="list-style-type: none"> w/c 11th Dec 	Assignment 2 - sequence of learning
<ul style="list-style-type: none"> w/c 18th Dec 	Trainees only in on Tues & Thurs - mentor meeting focus on key target from review 1
<ul style="list-style-type: none"> w/c 8th Jan (ITaP pilot) 	Trainees only in on Tues & Thurs - mentor discussions linked with ITaP focus (expert explanations) and providing feedback on the trainees live practice
<ul style="list-style-type: none"> w/c 15th Jan 	Expert explanations (next steps following the ITaP week)
<ul style="list-style-type: none"> w/c 22nd Jan 	<i>Tbc during mentor meeting in October</i>
<ul style="list-style-type: none"> w/c 29th Jan 	Focus on review 2 - due 9th Feb
<ul style="list-style-type: none"> w/c 5th Feb 	<i>Tbc during mentor meeting in October</i>

Support for Mentors

- [UoY PGCE mentor website](#)
- [Mentor handbook](#)
- [Geography subject specific target examples](#)
- [PebblePad explained - video 5 mins](#)
- [Shared mentor Google Drive](#)
- Regular mentor email updates (approx. every 2 weeks)
- Quick response to emails regarding any concerns regarding a trainee

8. Any Other Business?

A recommended read



MENTORING TRAINEE AND EARLY CAREER TEACHERS

MENTORING GEOGRAPHY TEACHERS IN THE SECONDARY SCHOOL A PRACTICAL GUIDE

Edited by GRACE HEALY, LAUREN HAMMOND,
STEVE PUTTICK and NICOLA WALSH



Thank
you

